

# NIET Specialist At-Large

#### Location: Remote

The NIET Specialist position supports all aspects of NIET's implementation and management of district and school improvement services to include **professional development**, **trainings**, **coaching**, **general partnership support**, the **school review process and evaluation**, and **special projects**, as assigned. The specialist has primary responsibility for ensuring educator effectiveness is improved and outcomes are met in our varied partnerships. This position reports to a director appointed by the CEO or designee. Duties may include, but are not limited to the following:

### Professional Development Services and Technical Support (75%)

## Professional development, training, and coaching

- Provide in-person and virtual professional development, training, coaching, and support to district leaders, school leaders, teacher leaders, and teachers to improve educator effectiveness that leads to student growth
- Work with district and school teams to identify needs (using data and evidence gathered from a variety of sources) and determine strategies to support these needs through tailored training and coaching
- Study and apply research and best practices to strengthen current professional knowledge and the
  professional development delivered; at times, develop training, support tools, and protocols that
  incorporate new learning and research to best support educator effectiveness within a partnership
- Collaborate and seek advisement from his/her director and/or other NIET specialists and leaders to be
  prepared and maximally effective in achieving high-quality professional learning outcomes with each
  audience/partnership

#### Technical support, evaluation, and thought partnership

- Foster a relationship of support and collaboration with each district and school partner; understand partners' goals and desired outcomes from NIET leadership to best meet expectations
- Serve as a resource and thought partner to enhance district and school leader proficiency in implementing school improvement practices and in building their knowledge of exemplary leadership and instructional practices to improve educator effectiveness
- Work with an assigned group of schools to ensure fidelity of program and service implementation
- Provide ongoing evaluative feedback to district/school partners to enable immediate adjustments as necessary to ensure success
- Support partners in their use of NIET's online platforms, including data management systems

#### Other Duties Designated by Chief Executive Officer or Designee (20%)

- Use expertise to support NIET initiatives and operations, including policy development, grant writing, project development, service delivery, or serving on work teams
- Develop and conduct presentations at conferences and other national events
- Perform other duties as assigned

#### **Professional Learning (5%)**

• Set, define, and implement professional improvement goals and opportunities to increase his/her own continued ability to grow educator effectiveness that leads to student growth. Collaborate with his/her director/manager to set, define, and implement within the year.



## **Preferred Qualifications:**

- Advanced degree in education, educational leadership, or a related field preferred.
- Strong understanding of NIET's Core Structures and Frameworks
- Extensive experience in professional development, training, and coaching for educators.
- Strong understanding of research and best practices in education.
- Ability to provide tailored training and coaching based on data and evidence.
- Ability to foster relationships of support and collaboration with district and school partners.
- Capacity to provide coaching, evaluative feedback, and make judgments to ensure success.
- Excellent communication and collaboration skills.
- Proficiency in using online platforms and data management systems.
- Willingness to perform other duties as assigned and support NIET initiatives and operations.

## For Information:

For interest in positions at the National Institute for Excellence in Teaching, please review our website at <a href="https://www.niet.org">www.niet.org</a> for current job vacancies.

## To Apply:

Please follow the link to submit your <u>application</u>.

No phone inquiries please.